



*Cedarcrest Elementary School*  
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Commission scolaire English-Montréal  
English Montreal School Board

## **CEDARCREST SCHOOL**

### **Governing Board Meeting Minutes**

### **Monday, October 2nd, 2023**

#### **Attendees - Members:**

Maria Argyriou, Lorraine Belanger, Otis Delaney, Karen Der, Marylène Favreau, April Luong, Gianna Melillo, Jessica Sabatini, Geneviève Shano, Jayshree Sirmour

**Absentees – Members:** Georgia Stamatopoulos, Stephanie Vezina-Tulli

**Public in Attendance:** None

#### **1. WELCOME AND OPENING REMARKS**

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Welcomes and opening remarks for the first meeting of the 2023-2024 academic year. The meeting was held in person at Cedarcrest. The meeting started at 6:40 PM.

#### **2. ADDITIONS TO THE AGENDA**

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Members asked to add: Grade 6 activities and fees for approval

#### **3. ADOPTION OF THE AGENDA**

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Given the change in governing board membership, no formal agenda was prepared. Proposed points to discuss:

1) Business issues:

- a) **Assignment of roles:** chair, alternate chair, parent committee, secretary and treasurer
- b) **Assignment of GB meeting dates 2023-2024**

2) Reports:

- a) Principal's Report
- b) Teacher's Report
- c) Commissioner's Report
- d) Parent Committee Report
- e) Daycare Report
- f) Home & School Report

3) Grade 6 activities

***Motion to adopt today's Agenda as amended was put forth by Karen Der, seconded by April Luong and carried by members in attendance.***

#### **4. REVIEW OF THE MINUTES FROM MAY 30, 2023**

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Minutes were approved as drafted.

#### **5. APPROVAL OF MINUTES**

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***Motion to approve the May 30<sup>th</sup>, 2023 Meeting Minutes was put forth by Karen Der, seconded by April Luong and carried by members in attendance.***

#### **6. BUSINESS ISSUES**

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##### **a. Assignment of Roles**

***The motion to approve the assignment of  
Karen Der as Chair,  
April Luong as Alternate Chair,  
April Luong as Treasurer,  
Jessica Sabatini and April Luong as Co-Secretary,  
Jessica Sabatini as Parent Committee Delegate, and Jayshree Sirmour as Parent  
Committee Alternate Delegate for 2023-2024  
was passed by members in attendance.***

##### **b. Assignment of GB Meeting Dates 2023-2024**

The following dates were proposed for the 2022-2023 school year.

- November 8, 2023
- December 5, 2023
- February 7, 2024
- Subsequent meeting dates are to be determined.

Meeting dates may change due to last minute requests from the Board.

***Motion to accept the proposed meeting dates which may be subject to change at the discretion of the Principal and Chair was put forth by April Luong, seconded by Karen Der and carried by members in attendance.***

##### **c. Grade 6 Graduation activities**

Proposed activities by Grade 6 Teacher Team for graduation celebration:

- Winter Grad 2-night trip at Plein Air Lanaudia: 185\$ per person
  - Bring back to next GB meeting with additional information
- Illusion Museum 17.50 + taxes

- Movie Night: free for grads, 6-9PM, afterhours and therefore requires GB approval
- Graduation fee to cover for yearbook and grad activities: 40\$

***Motion to approve the Illusion museum activity was put forth by April Luong, seconded by Jessica Sabatini and carried by members in attendance.***

***Motion to approve the Movie night activity was put forth by Geneviève Shano, seconded by Karen Der and carried by members in attendance.***

***Motion to approve the yearbook and activities 40\$ fee was put forth by Maria Argyriou, seconded by Lorraine Belanger and carried by members in attendance.***

## **7. REPORTS**

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### **a. Principal's Report: Otis Delaney**

- Progress reports will be issued October 12, 2023
- Construction project: project scope in development for new tender. They are now considering additional work, including floors, lights, wiring, etc.
- PELO program: this year, the school will offer Italian, Greek and Spanish.
- October 2: Orange shirt day at Cedarcrest, no assembly this year, we have a new spiritual animator.

### **b. Teacher's Report: Gianna Melillo**

- Grade 6 activities addressed above.
- K4-K5 will have activity at Cedarcrest by Éducazoo on November 22, 2023

### **c. Commissioner's Report**

- There was no Commissioner Report.

### **d. EMSB Parents Committee Report: Karen Der**

- Last meeting was a dinner at Pius, nothing to report

### **e. Daycare Report: Georgia Stamatopoulos**

- Apple Picking activity, 40\$ per student

### **f. Home & School Report: Karen Der**

- Parents are engaged, 55 registered members

- Teacher's wishlists are in
- Projects under consideration: library commons - desks, ergonomic chairs for the laptops that the school owns but has no place for, tables for group work, bean bag chairs for quiet reading area etc.
- Corn Roast: event was a success. It was mentioned that parents would appreciate more advance notice.
- Upcoming events:
  - Movie night in Cedarcrest gym, Oct. 20<sup>th</sup>, family event, H&S will sell food, Max capacity 350 people
  - Halloween activities, Staff has requested a schedule of the activities.

## **8. QUESTION PERIOD**

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- None

## **9. ADJOURNMENT**

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There being no further business to discuss, the meeting was adjourned at 7:57 PM.

Minutes By: April Luong

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Signature: Chair, Karen Der